

CPU COMMISSION POLICY

Category: Governance Policy	Title: Information Management & Security
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Proper management of cyber and physical information, as well as physical security, is a core value. Robust information management and physical security practices are critical to effective risk management and to ensure regulatory compliance, business resiliency and customer satisfaction. CPU shall take prudent and reasonable measures to accomplish the following:

- a) **Information Security:** To the extent permitted by the Mississippi Public Records Act of 1983 as set forth in Miss. Code Ann. §25-61-1 et seq, CPU will protect customer, employee and third party information, and CPU information systems are protected from unauthorized access, use, disclosure, disruption, modification, or destruction.

- b) **Physical Security:** CPU will safeguard its employees while at work as well as customers and visitors at CPU facilities. CPU will also protect its facilities and functions that support the reliability of the electric system and overall operation of the organization from unauthorized access or disruption of business operations.

- c) **Customer Privacy:** CPU will annually notify customers about the collection, use and dissemination of sensitive and confidential customer information. Except as required by law or for a business purpose, CPU will not disseminate sensitive and confidential customer information to a third party for non-CPU business purposes unless the customer first consents to the release of the information. Where sensitive and confidential information is disseminated for a business purpose, CPU will ensure: (i) the third party has robust information practices to protect the sensitive and confidential customer information, and (ii) use of the information by the third party is limited to CPU's business purpose. CPU will maintain a process that identifies the business purposes for which CPU will collect, use and disseminate sensitive and confidential customer information. The Notification of Use of Customer Information is attached hereto and incorporated herein and shall be reviewed and updated annually as needed.

d) Records Management: CPU will maintain the efficient and systematic control of the creation, capture, identification, receipt, maintenance, use, disposition, and destruction of CPU records, in accordance with legal requirements and Board policies.

Monitoring Method: Commission Report

Frequency: Annual